Instructions for Accessing Training

In the College of Social Work Learning Management System

UT College of Social Work Learning Management System provides training opportunities to a number of learning groups including:

- Post Graduate Trauma Certificate Training
- Reporting Child Abuse for Mandatory Reporters Training
- Military Social Work Training
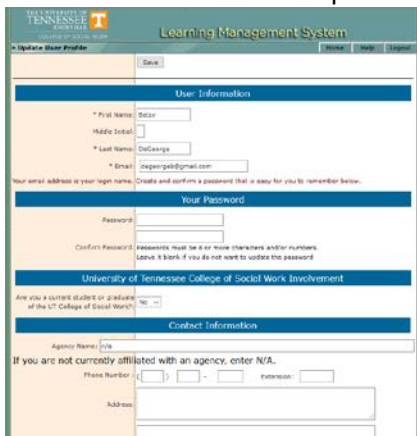- Civil Rights Training

Access the training on a computer using: **http://lms.csw.utk.edu/login.aspx**

If this is your first visit to this system, click on the *New User Registration* button. Enter your email address and your name. Then click on the *Click to Complete Registration* button.

A new password will be sent to your email address.

Use your email and this password to log into the system.

After logging in, you will be sent to the User Profile page where you must complete the required fields in *User Information* and submit and confirm a new password.

To begin your Training:
1. On the HOME page, click on *Available Courses*

2. Choose your training from the drop down menu
3. Click *Begin*/C*ontinue/ or Purchase Info* under the Start/Restart column

Should you experience any technical difficulties or have questions about using the training system, email The Help Desk at edegeorg@utk.edu.